



CIRCULAR

FILE: MTG 1/13
DATE: 22 August 2022
CIRCULAR: 22/72

TO: Members of the 3rd Executive Board Meeting 2022:
Papua New Guinea, Marshall Islands, Nauru, Niue, United Kingdom, Wallis and Futuna
Troika: Tonga, Tokelau, Solomon Islands

Subject: Virtual Test run for the 3rd Executive Board Meeting

Dear Executive Board Members,

Further to circular 22/68 of 9 August 2022, please find below links to the virtual test run on Tuesday 6 & Wednesday 7 September 2022, Samoa local time.

Connectivity Test for Participants Zoom Link– 6th and 7th September, 12pm – 2:30pm

Tuesday, 6 September (12:00 pm – 2.30 pm Samoa Time)

Please use this link to connect to the meeting:

Join Zoom Meeting <https://sprep.zoom.us/j/98547125691>

Wednesday, 7 September (12:00 pm – 2.30 pm Samoa Time)

Please use this link to connect to the meeting:

Join Zoom Meeting <https://sprep.zoom.us/j/98547125691>

To facilitate the test run, we highly recommend the following:

- join the virtual test from the computer and location they will be using during the actual SPREP Meeting.
- connect via zoom or a fast reliable mobile connection for internet (NOT sharing a connection with any other participants)
- use a Headset with built-in microphone or a video conferencing unit in a quiet space to avoid background noise
- Delegates are encouraged to sign up for any of the two sessions.

Please also find attached the Information Note and Virtual Meeting Guide outlining important information for the upcoming 3rd Executive Board meeting.

Please contact Christian Slaven on christians@sprep.org for assistance.

Yours sincerely,



Sefanaia Nawadra
Director General

SN/ECS/ae