

CLARIFICATION QUESTIONS

RFT: 2025/021
File: AP_2/44
Date: 6 May 2025
To: Interested Service Providers
Contact: Maraea S. Pogi (maraeap@sprep.org)

Subject: Request for tenders: Technical assistance to develop a National Used Oil Management Plan for Tuvalu

Question 1:

Will SPREP cover all necessary catering and venue costs for the stakeholder workshops and presentations and make all the necessary venue and catering arrangements?

Response:

YES

Question 2:

Will one visit to Tuvalu be sufficient for this project? It is anticipated that this would be at the data gathering stage for the Analysis Report.

Response:

It is anticipated that this would be at the data gathering stage for the Analysis Report. YES, the tender includes one visit to be undertaken at the data gathering stage for the Analysis Report. However, the bidder can indicate in his/her financial proposal what the budget for an additional visit could be, as an option.

Question 3:

Will a visit to Funafuti only, be sufficient, and if so, how will any necessary data from the Outer Islands be provided? Will help be available to gather the Outer Islands data?

Response:

A visit to Funafuti should be sufficient for the data gathering required for this project. We anticipate that any necessary data from the Outer Islands can be obtained while on Funafuti.

Question 4:

Will the consultant be provided with assistance during the data gathering visit and will assistance also be available to respond to any follow-up questions at later stages of the project, or will it be necessary to engage a local consultant to assist with this follow-up work?

Response:

Support will be provided by the Department of Environment. While there is no specific requirement to hire a local consultant, we acknowledge the potential advantages of doing so—particularly in facilitating engagement with local stakeholders during the critical data collection and analysis phases.



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Therefore, if it aligns with the budget allocated for this service (see question below), bidders are encouraged to consider including a local consultant in their proposal.

Question 5:

Is there an upper-level budget figure available for this project?

Response:

USD 27k

Question 6:

What is the budget estimate established for this project? Having an estimate or a budget ceiling would be useful for us, as it provides a clear indication of level of work expected and also provides us with the ability to assess our capacity to deliver this project effectively within the budget constraints, particularly given the need for the in-country component.

Response:

Refer to Q5