



## CLARIFICATION QUESTIONS

RFT: 2025/022  
File: AP\_2/2/27  
Date: 16 May 2025  
To: Interested Service Providers  
Contact: Maraea S. Pogi ([maraeap@sprep.org](mailto:maraeap@sprep.org))

**Subject: Request for tenders (RFT): Conference coordinator for the 11th Pacific Islands Conference on Nature Conservation and Protected Areas**

---

### **Question 1:**

Does the contractor expected to provide with a new website and/or an event App for the 11th Conference? Can he/she rely on the SPREP Communications and Outreach team to develop such tools or does he/she need to internalize these skills?

### **Response:**

If the contractor has expertise to develop a conference website, then this would be advantageous, although not essential.

An event App and platform for hosting virtual components would be purchased separately and jointly populated and updated by the SPREP team and Contractor.

### **Question 2:**

How consequent is the Conference outcomes report supposed to be? Can it look like the 10th Conference report with key figures and main achievements or is it expected to provide with more details from each session / thematic based on notes and recordings from the event?

### **Response:**

The Conference report can be a concise report like the previous report. It may also come up with some additional components depending on the eventual Conference format e.g. Key messages etc. and this output can be confirmed by the Conference Decision making Committee or working group.