

## CLARIFICATION QUESTIONS

RFT: 2025/025  
File: AP\_9/7/1  
Date: 16 May 2025  
To: Interested Service Providers  
Contact: Maraea S. Pogi ([maraeap@sprep.org](mailto:maraeap@sprep.org))

**Subject: Request for tenders (RFT): Audio and Video Conferencing Equipment**

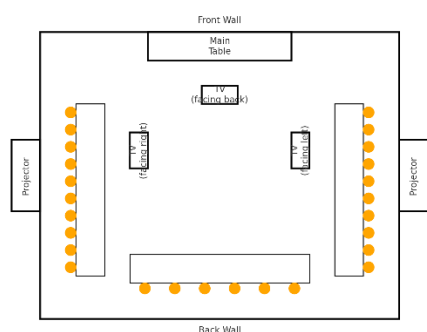
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### **Question 1:**

We understand there is an upcoming installation involving the Wireless Conference Systems. To help us better assess the space and prepare an appropriate design proposal, we kindly request a copy of the floor plan for the intended installation site.

#### Response:

The floor setup for our meeting is a U-shape – see attached example. Country representatives (26) will be seated around a u-shape with a TV setup in front of each row as well as in front and of the main head table. It is likely we would also have project with screens setup behind the main table and u-shape. While this is for the SPREP meeting the equipment setup will always change for meetings thereafter and should therefore be flexible enough to be setup for smaller or larger meeting rooms. The audio equipment as well as wireless mics in particular should be of professional-grade or broadcast-quality systems preferably with a battery indicator. Below is an example of our u-shape setup.



### **Question 2:**

Can you brief on the performance history of the supplier, what is required?

#### Response:

- Demonstrated experience in the supply (or use) of equipment of similar quality and/or value
- What is your core business, performance in recent work carried out recently (do you deliver on time? )
- Any dispute history and their resolution if any



**Question 3:**

You need rechargeable wireless mics with chargeable docking station

Response:

Table top and roaming microphones should have rechargeable batteries that are either removed (for charging) or placed in a compatible charging station.

**Question 4:**

Are we allow to provide options

Response:

Yes ofcourse

**Question 5:**

Wireless Base Station - is this the carry case for handheld mics or for the tabletop conference mics

Response:

This is the receiver/transceiver unit for the wireless mics. It would be ideal to have it rack mounted within its portable carry case – see below rak image



**Question 6:**

What is this pls Cabling Floor Wire Cover

Response:

Covers wiring across the floor

**Question 7:**

Enterprise WiFi Router - do you need WIFI6 ?

Response:

Yes. This is preferred.

**Question 8:**

Due to the limitation of HDMI Cable length etc,are to propose SDI PTZ cameras with SDI converts etc because this will change the ptz camera models, also the Switcher etc

Response:

Yes. SDI to usb 3 converter would be ideal. The HDMI's are for splitting presentations to various screens.



**SPREP**  
Secretariat of the Pacific Regional  
Environment Programme

**Question 9:**

What are Down Stage Monitor Stands - need more info and specs pls

[Response:](#)

See below image. DSM stands holds the screens and covers the back for a professional setup.

