

CLARIFICATION QUESTIONS

RFT: 2025/052
File: AP_2/44
Date: 18 July 2025
To: Interested Service Providers
Contact: Maraea S. Pogi (maraeap@sprep.org)

Subject: Request for tenders: Consultancy – Video Production for PEBACC+ Project Impact and Results

Question 1:

Will you notify us when you will publish questions to the answers?

Response:

Responses will be uploaded on our website as outlined in the RFT

<https://www.sprep.org/tender/rft2025052-request-for-tender-video-production-for-pe-bacc-project-impact-and-results>

Question 2:

We read that you are looking for a videographer, and a company. This confuses us whether we should offer a 1 person team on the ground, or a team of 2 people. Can you please clarify? Perhaps providing examples of how you envisage it or past experiences? Especially as you are seeking high-quality photos as well, we might prefer a team of two (1 filmmaker, 1 director/photographer). Your answer will help us to set-up an accurate proposal.

Response:

It's a company.

Question 3:

We see that travel to Fiji, Solomon Islands and Vanuatu is expected. Can you clarify where in these countries filming is expected? This will help us to determine days required in each country.

Response:

Yes, filming is expected.

Question 4:

Will SPREP assist with logistics (transport from A to B) during filming/photography in each country? Especially on islands other than the main island this will help make the project more efficient and less costly.

Response:

The project will organise on-the-ground logistics through our Country Coordinators i.e. who they interview, project site visits, etc. however they will bear the travel costs.

Question 5:

The deliverables for 6 English and 6 French 30-second social media reels refer to which videos exactly?

Response:

Each of the 3-minute videos to have a corresponding 30-second social media reel.

Question 6:

The 2 videos from New Caledonia & Wallis-et-Fortuna: does this mean we provide the montage, or only insert the subtitles and voice over? Can you clarify what you mean with "PE-BACC+ Team will supply the videos in French"? Does it mean they will translate the final video to French, will they provide the translations or... something else?

Response:

Only insert the English subtitles and voiceover. The project has a separate company that will film in New Caledonia and Wallis-et-Futuna, the Country Coordinator managing this will provide the videos in French. The videos from NC and WF will be in French.

Question 7:

Does the budget of USD 30.000 include travel expenses?

Response:

Yes

Question 8:

Is there a preferred schedule of production in terms of location? Are we able to start in Fiji then move to the next location, or is there a predetermined schedule in place?

Response:

There isn't a predetermined schedule, this can be planned with the Country Coordinators on what works for everyone.

Question 9:

Is there a fixed date(s) for filming?

Response:

Yes, 4.5 months.



Question 10:

How many interviews are anticipated to be included in each of the 3 minute country specific videos?

Response:

Between 3-5 interviews per video

Question 11:

Will the country specific interviews be used also as the content for the five minute regional impact videos or is there additional content required to be shot to produce those?

Response:

There maybe 1-2 additional interviews from regional representatives.

Question 12:

Is the French translation in subtitles only or will the French versions need a spoken voice translation overdubbed? If French voice is required will you provide that voice talent resource?

Response:

Preferably a French voice over, also provided by your company

Question 13:

Do you have a preferred translation service provider?

Response:

No

Question 14:

Will all intro / outro animations and brand elements be supplied in a finished format?

Response:

No, the branding elements are in .png formats.

Question 15:

Will there be local support in each location for translation of local language if required?

Response:

Yes, we have Country Coordinators in each country to help with the local language.

Question 16:

Will there be local support to gain filming permissions and site access in each location?

Response:

Yes, the Country Coordinators will facilitate this.



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Question 17:

Will there be local support within each location for internal travel between shoot locations?

Response:

Yes, the Country Coordinators will support however, your team's travel will be covered by your company.

Question 18:

Will you require vertical video formats as well as full screen for the social outputs?

Response:

Yes

Question 19:

What is the expected deadline for final content delivery?

Response:

4.5 months from the date of contract signing.

Question 20:

Do you have previous examples of work which will show what you anticipate that can be viewed?

Response:

Yes, we have some ideas we can share