

CLARIFICATION QUESTIONS

RFT: 2025/069
File: AP_6/15
Date: 16 December 2025
To: Interested Service Providers
Contact: Procurement Unit (procurement@sprep.org)

Subject: Request for tenders: Disposal of Used Oil from Samoa

Question 1:

Do you already have any laboratory analyses of the used oil (e.g. water content, PCB content, halogens, heavy metals, flash point)? If yes, could you share the reports and indicate when and how samples were taken?

Response:

No. SPREP does not currently hold laboratory analysis reports (e.g. water content, PCB content, halogens, heavy metals, flash point) for the used oil.

Question 2:

Are the empty/leaking drums and IBCs also in scope for export and disposal, or only the used oil itself?

Response:

The emptied drums and IBCs will remain at the SRWMA facility. However, bidders may include an optional proposal for the disposal of drums and IBCs. Whether this option is included in the final contract will be determined during the evaluation and contract award process.

Question 3:

Are there any associated waste (e.g. oily rags, sludge at the bottom of tanks, soil contamination) expected to be included?

Response:

No. Associated wastes such as oily rags, sludge, or contaminated soil are not included in the scope.

Question 4:

What variation in final volume (+/- %) should the contractor plan for?

Response:

No significant variation in final volume is expected. However, according to the Used Oil Management Plan developed in 2025, approximately 240,000 litres of used oil are currently stored in long-term bulk storage.

Contractors may, at their discretion, consider this additional volume in their proposal if it allows for a more cost-effective solution. It should be noted that this volume is stored at a separate location, which may result in additional costs for handling and removal.

Bidders are encouraged to review the *Samoa Used Oil Analysis Report* for further context: <https://library.sprep.org/content/contract-conduct-feasibility-study-and-develop-national-used-oil-management-plan-samoa>

Question 5:

Are there any access restrictions for heavy vehicles, ISO tanks and lifting equipment (weight limits, road conditions, overhead lines)?

Response:

The access road is also used for landfill operations; therefore, there are no formal weight limits or overhead line restrictions. However, access may be challenging during periods of heavy rainfall. In addition, the ground within the SRWMA facility is not stabilised.

Question 6:

Are water, electricity and sanitary facilities available on site for use by the contractor?

Response:

Water, electricity, and sanitary facilities are available on site. However, SRWMA may request compensation for their use. Contractors are advised that the use of a generator may be required, particularly for electricity.

Question 7:

Is there any existing concrete area suitable for pumping and transfer operations, or should we assume we must provide temporary infrastructure?

Response:

No. There is no existing concrete area suitable for pumping and transfer operations. Temporary infrastructure may therefore be required.

Question 8:

Are there any internal approval steps (e.g. government clearances) that could affect the schedule and which we should factor into our planning?

Response:

No. The Government, through MNRE, is fully aware of the project and may support its implementation, together with SPREP, including the Pollution and Hazardous Waste Management Advisers and the SWAP Team.

Question 9:

Do you expect the contractor to prepare the notifications and movement documents only, or also to submit them formally to all competent authorities?

Response:

The contractor is expected to both prepare and formally submit all required notifications and movement documents to the relevant competent authorities.

Question 10:

Do you have a preferred receiving country, or is the selection fully at the contractor's discretion (within Basel/Waigani compliance)?

Response:

No. The selection of the receiving country is at the contractor's discretion. However, the bidder must demonstrate that the selected country and receiving facility fully comply with the Basel and Waigani Conventions, as well as applicable national environmental and safety regulations.

The name and location of the receiving facility must be clearly identified in the proposal, and all supporting documentation demonstrating compliance with national and international standards must be included.

Question 11:

The ToR mentions knowledge sharing and replication, do you have specific expectations regarding training (e.g. number of training days, target audience)?

Response:

This requirement does not refer to a formal training session. Instead, it refers to the submission of a detailed completion report documenting lessons learned and recommendations for organising future shipments, including equipment requirements, certifications, insurance, procedures, and regulatory considerations.

Question 12:

Do you foresee any periods when on-site work would not be possible (e.g. national holidays, wet season limitations)?

Response:

There are no fixed restrictions at this stage. This may be discussed during the inception phase. However, given site conditions, it would be preferable to avoid the wet season (November to April).

Question 13:

Do you expect a pre-mobilisation site visit before work starts, and should this be included in the proposal?

Response:

A pre-mobilisation site visit is not mandatory but is recommended. This is at the contractor's discretion and should be included in the proposal if planned.

Question 14:

Financial proposal template In case SPREP will clarify that we don't need to prepare based on certain template, I will provide an amended one from previous SPREP proposal.

Response:

No. There is no specific template required for the financial proposal.

Question 15:

What is to happen to used drum /IBC's after they have been emptied?

Response:

The emptied drums and IBCs will remain at the SRWMA facility. Bidders may include an optional proposal for the disposal of drums and IBCs. Whether this option is included in the final contract will be determined during the evaluation and contract award process.

Question 16:

Has there been used oil removed from Samoa in the past?

Response:

No

Question 17:

I note in the schedule of work, there is only two months for the completion of Waigani agreement. We have had longer delays than this in the past from our Government. What happens if this is beyond our control?

Response:

Delays beyond the contractor's control will not be considered an issue, provided the contractor can demonstrate that reasonable efforts were made to meet the timeline, including timely follow-ups and compliance with all required procedures.