

## CLARIFICATION QUESTIONS

RFT: 2026-018  
File: SPREP 2/44  
Date: 21 April 2026  
To: Interested Service Providers  
Contact: Procurement Unit ([procurement@sprep.org](mailto:procurement@sprep.org))

**Subject: Request for tenders (RFT): Evaluating the completion of the 2021–2026 Grant Funding Agreement on Improving Pacific Access to Climate Finance – the Grant Funding Agreement is between MFAT New Zealand and SPREP.**

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### **Question 1:**

We understand that a suitable firm is also eligible to apply for this RFT and can propose more than 1 team member to execute this project. Please confirm for our understanding.

### Response:

Yes

### **Question 2:**

If your response to Query #1 is 'Yes', do we have to provide the details of the proposed Team lead for 'Principal Contractor' in the Tender Application Form and other team members in the 'Other Proposed Personnel Details'.

### Response:

Yes.

### **Question 3:**

Point 6, Schedule of Assignment of the ToR mentions that 'The assignment will be carried out for up to a maximum of 20 working days with final Evaluation Report to be submitted on 20 June 2026.' We understand that the project has to be completed within 20 working days, however the level of efforts i.e. the man-days may vary based on the approach adopted by the bidder, Please confirm.

### Response:

It is preferred that the assignment is completed within 20 working days. Should the bidder need more than 20 working days, this is to be proposed in the bid and justified accordingly.

### **Question 4:**

Is there a budget indication within which the financial proposal should be submitted?

### Response:

Please note that this is a competitive RFT with points awarded to the financial proposal as stated in the RFT.

**Question 5:**

Qualification criteria mention: 'Minimum 7 years of professional experience including in MERL (monitoring, evaluation, research & learning) in a development programme or related field.' Will the requirement of 7 years of relevant experience of the proposed personnel be considered irrespective of the number of years of experience of the bidding firm?

**Response:**

Yes, if a firm is bidding.