

## CLARIFICATION QUESTIONS

RFT: ClimSA\_2024\_002  
File: AP\_3/35  
Date: 05 February, 2024  
To: Interested Service Providers  
Contact: Wati Kanawale (watic@sprep.org)

**Subject: Review and update the Pacific Road Map for Strengthened Climate Services (2017 - 2026)**

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**Question 1:**

Is SPREP open to extending the contract beyond the 30 days mentioned in the RFT?

Response:

SPREP's preference is to complete this task in 30 days. However, we are flexible to explore the possibility of extension of contract if required so that we can realize the full potential and benefits to both parties.

**Question 2:**

Is SPREP able to express the budget in a dollar value rather than a maximum number of days?

Response:

As per clause 6.2 of the tender document, scores will be awarded according to the financial proposal submitted. The financial proposal is therefore competitive, and bidders should propose costs applicable to the scope of work in the Terms of Reference.

We suggest that you provide a detailed outline of costs (USD) in successfully delivering this project in line with the number of allocated number of days to complete the work.

**Question 3:**

Is the applicant eligible as a single consultant or can a firm candidate (with several consultants focusing on different aspects of the consultancy)?

Response:

The characteristics of the consultancy can be an individual or a firm which is clearly spelled out in Annex A (Terms of Reference) of the Request for Tender document.

**Question 4:**

Is the number of days presented definitive, or can we suggest a different timeline, based on our experience and understanding of the tasks?

Response:



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We strongly suggest indicating your timeline when bidding given that we are flexible to explore options of extending the number of days for this task if required.

**Question 5:**

How will the “update of PRSCS” materialize? Is it to rewrite the PRSCS report, or add a few updated recommendations as an appendix to the report?

**Response:**

One of the deliverables of this work is to provide an updated roadmap for climate services in the Pacific, this is how the “update of PRSCS” will materialize.

**Question 6:**

Does this plan have to be formally acknowledged by all stakeholders (during consultation), or simply by the SPREP/ClimSA?

**Response:**

Relevant stakeholders including SPREP/ClimSA will be consulted with regards to the roadmap update and formally acknowledged by SPREP/ClimSA.

**Question 7:**

The duration for the report writing and the presentation to PMC-7 for endorsement is stated as 1 day. We would like to know if additional days can be allocated for the report writing itself, the revision (from draft to final document), much before the actual PMC-7 presentation (which will require additional presentation material to be developed and validated prior to the event, i.e. ppt)?

**Response:**

Yes, additional days (2) can be allocated for reporting writing and final presentation.