



SPREP
Secretariat of the Pacific Regional
Environment Programme

APPLICANT INFORMATION PACKAGE

Project Manager - Building Our Loss and Damage Response Project (PM-BOLD)

International recruitment

CONTENTS

A. BACKGROUND INFORMATION ON SPREP

B. JOB DESCRIPTION

C. REMUNERATION PACKAGE – TERMS & CONDITIONS

D. ADMINISTRATIVE INFORMATION

A. Background Information on SPREP

The *Secretariat of the Pacific Regional Environment Programme* (SPREP) is the regional organisation established by the Governments and Administrations of the Pacific charged with protecting and managing the environment and natural resources of the Pacific.

The head office is based in Apia, Samoa with other SPREP offices in Fiji, the Republic of the Marshalls Islands, Solomon Islands and Vanuatu.

SPREP has around 160 staff and has an annual budget of approximately USD49 million in 2025.

The establishment of SPREP in 1993 sends a clear signal to the global community of the deep commitment of Pacific Island Governments and Administrations for better management of the environment within the context of sustainable development.

The strategic direction for SPREP is clearly set out in the 2017-2026 SPREP Strategic Plan. The Plan outlines the mandate, vision and programmes for the organisation, and places strong emphasis on effective delivery of services to SPREP Member countries and territories.

Mandate

SPREP's **mandate** is to promote cooperation in the Pacific region and provide assistance to Pacific island countries and territories in order to protect and improve its environment and to ensure sustainable development for present and future generations.

Vision

SPREP is guided by its **vision for the future**:

“A resilient Pacific environment, sustaining our livelihoods and natural heritage in harmony with our cultures”.

Members

SPREP has 21 Pacific island member countries and territories:

▪ American Samoa	▪ Northern Marianas
▪ Cook Islands	▪ Palau
▪ Federate States of Micronesia	▪ Papua New Guinea
▪ Fiji	▪ Samoa
▪ French Polynesia	▪ Solomon Islands
▪ Guam	▪ Tokelau
▪ Kiribati	▪ Tonga
▪ Marshall Islands	▪ Tuvalu
▪ Nauru	▪ Vanuatu
▪ New Caledonia	▪ Wallis and Futuna
▪ Niue	

and 5 'metropolitan' member countries with direct interests in the region:

- Australia
- France
- New Zealand
- United Kingdom
- the United States of America

SPREP Goals and Objectives

The Secretariat continues to strengthen and realign its institutional capacities, competencies, and systems to best support its Members by delivering more integrated, responsive, and cost-effective services to Members and partners and by better coordinating regional efforts.

SPREP's Pacific and metropolitan members agreed that SPREP's Strategic plan should span 10 years to address critical environmental and related social and governance strategic priorities, which are reflected in the strategy's regional and organisational goals and objectives, as well as in SPREP's core 'Values'.

Regional Goals

- **Regional Goal 1:** Pacific people benefit from strengthened resilience to climate change.
- **Regional Goal 2:** Pacific people benefit from healthy and resilient island and ocean ecosystems.
- **Regional Goal 3:** Pacific people benefit from improved waste management and pollution control.
- **Regional Goal 4:** Pacific people and their environment benefit from commitment to and best practice of environmental governance.

Organisational Goals

- **Organisation Goal 1:** SPREP has information, knowledge, and communications systems that get the right information to the right people at the right time and influence positive organisational, behavioural and environmental change.
- **Organisation Goal 2:** SPREP has multi-disciplinary processes in programme delivery and in supporting Members to develop national and regional policies and strategies.
- **Organisation Goal 3:** SPREP has a reliable and sustainable funding base to achieve environmental outcomes for the benefit of the Pacific islands region and manages its programmes and operations to stay within its agreed budget.
- **Organisation Goal 4:** SPREP is leading and engaged in productive partnerships and collaboration.
- **Organisation Goal 5:** SPREP has access to a pool of people with the attitudes, knowledge, and skills to enable it to deliver on its shared regional vision.

SPREP Values

SPREP approaches the environmental challenges faced by the Pacific guided by four simple Values:

- We value the **Environment**
- We value our **People**
- We value high quality and targeted **Service Delivery**
- We value **Integrity**

BOLD Response Project

The BOLD Response Project aims to strengthen the resilience of Pacific Island nations in the face of climate-related loss and damage (L&D). It focuses on understanding and addressing both economic and non-economic loss and damage (NELDs) caused by climate change, such as loss of culture, ancestral lands, and biodiversity. By working closely with local communities, governments, and various stakeholders, the project will develop tools and strategies to measure and respond to NELDs effectively. Additionally, it will enhance the capacity of Pacific Island countries to address L&D at the community, national and regional scale, while improving access to climate finance mechanisms. Through these efforts, the project seeks to safeguard lives, economies, and cultural identities in the Pacific while contributing to global efforts to address L&D from climate change.

The project will be implemented by SPREP as the lead agency for the consortium together with its partner Climate Analytics. There are four outcomes that the project will focus on:

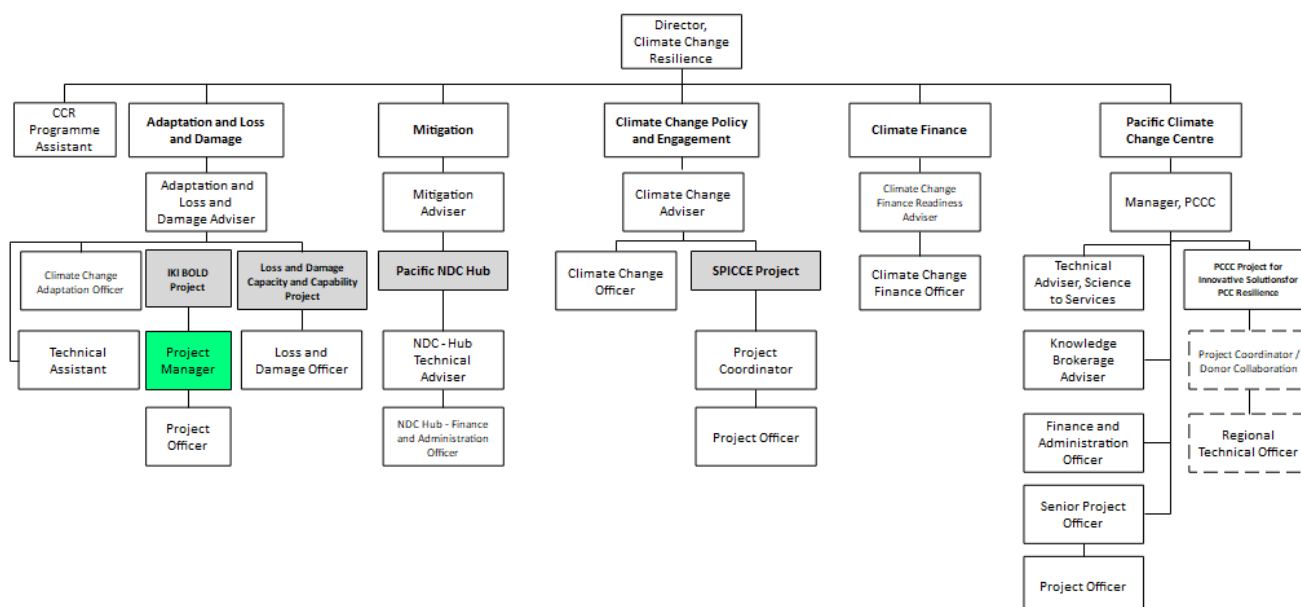
- **Outcome 1:** Enhanced local and national awareness of L&D , including L&D responses in the national and regional context, with co-benefits for the Pacific’s broader engagement with international loss and damage issues and negotiations**Outcome 2:** Enhanced consideration of local perspectives, including gender and marginalised group’s perspectives, and non-economic values in L&D policies. **Outcome 3:** Comprehensive national approaches to address L&D formulated**Outcome 4:** Increased access to climate finance mechanisms for addressing L&D .

The project will be implemented in Fiji, Republic of the Marshall Islands, Samoa, Tuvalu and Vanuatu over a period of five years from 1 January 2025 to 31 December 2029. The project is funded by the Federal Republic of Germany through its Federal Foreign Office with funding from its International Climate Initiative (IKI).

B. JOB DESCRIPTION

Job Title:	Project Manager – BOLD Response Project
Programme:	Climate Change Resilience Programme
Team:	Adaptation and Loss and Damage
Responsible To:	Climate Change Adaptation Adviser
Responsible For: (Total number of staff)	1
Job Purpose:	<p>This job exists to:</p> <ul style="list-style-type: none"> Provide strategic leadership and management for the BOLD Response Project and team in implementing the activities to achieve outcomes and results.
Date:	June 2025

Organisation Context



Key Result Areas

The position of **Project Manager - BOLD Response Project** addresses the following Key Result Areas:

1. Project leadership and management
2. Technical, policy advice, research and capacity building
3. Communication, advocacy and knowledge sharing
4. Monitoring, evaluation and reporting
5. Financial and project operational management
6. Partnerships and collaboration

The requirements, expectations and performance standards for the above duties are broadly identified below.

The Jobholder is accountable for:	Jobholder is successful when:
<p>1. Project leadership and management</p> <ol style="list-style-type: none"> a. Provide leadership and management of the project and project team. b. Facilitate, coordinate and manage components of the project in collaboration with project team and national partners; and the technical programmes and governance and operation departments of SPREP. c. Manage the day-to-day operations of the project including activity scheduling, task assignment, and resource allocation to ensure the timely delivery of the project outputs and outcomes. d. In collaboration with the project team and national partners, develop an annual work plan and budget (AWP&B) for the project. e. Provide guidance to project team, and national partners to ensure project activities are delivered in a timely and coordinated manner and in accordance with the approved project logframe, workplan and budget. f. Lead the development of project risk management strategy in collaboration with consortium and national partners and ensure quality control of outputs and outcomes. 	<ul style="list-style-type: none"> • The project team is a high performing team that delivers on its AWP&B objectives within the agreed timeframe and achieves project outcomes. • The team’s work is well integrated and contributes to achievement of SPREP’s goals and objectives under its Strategic Plan. • Project risks are properly identified and mitigated. • AWP&B, regional and national activities are realistic. • Staff Performance Development Plans are developed and assessed on time. • Project is successfully implemented within the approved timeframe, budget and Grant Agreement with donor. • Implementation plan for all regional and national activities is realistic. • Issues that may affect implementation are identified early and mitigation measures are implemented to reduce project operational, management and implementation risks.

2. Technical and policy advice, research and capacity building

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| <ul style="list-style-type: none">a. Provide relevant information to support technical and policy advice to Pacific Small Islands Developing States (PSIDS) for the identification, planning and implementation of national and sub-national climate-induced Loss and Damage (L&D) initiatives,b. Support the integration of L&D in relevant national, sub-national and sectoral strategies, programmes and policies as well as regional frameworks and relevant programmes.c. Undertake research and data analysis and consolidate findings to strengthen climate-induced L&D evidence base at national and local level.d. Support the development and implementation of loss and damage methodology to assess and quantify loss and damage in particular non-economic loss and damage (NELD).e. Work with SPREP technical programmes to ensure an integrated and consistent approach to the development and implementation of L&D initiatives in the PSIDS.f. Coordinate the generation of downscaled hazard projections and novel adaptation insights to inform national L&D priorities for focused countries.g. Facilitate the integration of local perspectives into project deliverables, ensuring alignment with national and regional L&D strategies.h. Strengthen national capacity to access bilateral, multilateral, and private climate finance mechanisms for addressing L&D in target countriesi. Support SPREP Climate Change Resilience (CCR) Programme in developing inputs on loss and damage issues for negotiations under the United Nations Framework Convention on Climate Change (UNFCCC) process; provide updates on the implementation of L&D under the 2050 Strategy and the Framework for Resilient Development in the Pacific (FRDP); and | <ul style="list-style-type: none">• Timely provision of sound and practical technical and policy advice climate-induced loss and damage issues including in the negotiation process to member island countries and territories where relevant.• PSIDS are supported to influence relevant international, regional and national climate change policy processes.• Timely and relevant inputs into the development and implementation of L&D methodology to assess and quantify L&D particularly NELD.• Information on loss and damage in the Pacific is well documented and accessible to multiple user groups through regional and national climate change portals.• Project activities contribute to increased awareness of L&D, improved integration of local perspectives, and the prioritisation of community-driven solutions• 2050 Strategy and FRDP monitoring, and evaluation processes are linked and applied where relevant to climate-induced loss and damage outcomes set out in SPREP's Strategic Plan so that they can be monitored and evaluated for their impacts over time.• Timely provision of inputs to ensure SPREP effectively engages during international, regional and national discussions on L&D. |
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<p>provide inputs to the planning and facilitation of the Pacific Regional Dialogue on L&D, and the Pacific Climate Change Roundtable (PCCR) and other relevant international and regional frameworks.</p>	
<p>3. Communication, advocacy and knowledge sharing</p> <p>a. Compile relevant information and data to develop communication products on L&D in collaboration with SPREP’s Communication Unit.</p> <p>b. Ensure communication and outreach activities are effectively designed and implemented.</p> <p>c. Facilitate translation and dissemination of outreach and communication products in collaboration with SPREP Communication and Outreach Unit and national partners.</p>	<ul style="list-style-type: none"> • Effective communication resulting from meaningful quality engagement with stakeholders and partners in the delivery and promotion of activities and outcomes. • Communications and outreach products and materials are produced in user friendly formats, available in general local language and on a timely basis and are accessible to multiple audiences/users. • Regular updates through releases are produced as needed and appropriate that promotes the project, stakeholders, partners and donor.
<p>4. Monitoring, evaluation and reporting support</p> <p>a. Establish a robust internal and external reporting system ensuring clear linkages and timely reporting to SPREP, donor, project steering committee and national partners.</p> <p>b. Lead the monitoring of project delivery and progress through established monitoring, evaluation and reporting processes, tools and platforms including through SPREP Strategic Plan.</p> <p>c. Lead the development of high-quality reports, including technical, financial, and performance reports for submission to the donor, consortium partner, project steering committee and national partners and stakeholders</p> <p>d. Assist with the preparation of CCR’s contribution to SPREP’s annual report and Performance Implementation Plan and other relevant regional frameworks particularly the 2050 Strategy and FRDP.</p> <p>e. Prepare relevant briefings notes, updates and presentations about the progress of the BOLD Response project when required.</p>	<ul style="list-style-type: none"> • Loss and damage activities and overall impact of the BOLD Response project at regional, national and local levels are captured and reported on in a timely manner. • Progress reports are developed and made available before established deadlines. • Contributions to SPREP’s annual report, reports to the donor, project Steering Committee, national partners and stakeholders and the SPREP Senior Leadership Team are timely, relevant and meet expected quality and standard. • Relevant briefing notes, updates, and presentations are prepared and submitted in a timely manner.

<p>5. Financial and project operational management</p> <p>a. Support oversight of project funds and spending</p> <p>b. Work with the Project Finance & Administration Officer to coordinate the development of project’s annual budget and procurement plan in consultation with the consortium partner.</p> <p>c. Lead the development of terms of references for the engagement of international and national consultants to support the implementation of project activities and review of deliverables in collaboration with the consortium partner.</p> <p>d. Work in collaboration with the SPREP Finance and consortium partner to prepare and submit financial reports to the donor.</p>	<ul style="list-style-type: none"> • Full compliance with finance and procurement policies of SPREP and the donor. • Financial reports are produced and submitted to the donor in a timely manner. • Terms and conditions of the signed Grant Agreement with the donor are adhered to. • Procurement of goods and services are well planned to avoid delays. • Deliverables and milestone under the contracts are effectively monitored and are submitted by consultants on time.
<p>6. Partnerships and collaboration</p> <p>a. Maintain and strengthen effective partnerships and collaboration with the donor, consortium partner, national and regional partners.</p>	<ul style="list-style-type: none"> • Successful relationships with countries and partners result in achievement of project outcomes.

Note

The above performance standards are provided as a guide only. The precise performance measures for this position will need further discussion between the Jobholder and Director/Supervisor as part of SPREP’s Performance Development System.

This section may be reflected in the successful applicant’s Performance Development Plan.

Work Complexity

<p>Most challenging duties typically undertaken:</p> <ul style="list-style-type: none"> • Coordination and on-time delivery of project activities in PSIDS • Managing expectations by national focal points and stakeholders • Managing proposed changes to activities after approval of the project. • Compliance with the Grant Agreement with the Federal Republic of Germany • Monitoring of compliance by the consortium partners with the terms and conditions set out in the sub-grant agreements between SPREP and Climate Analytics gmbH and Climate Analytics Australia-Pacific Ltd.
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Functional Relationships & Related Skills

Key internal and/or external contacts	Nature of the contact most typical
<p>External</p> <ul style="list-style-type: none"> Beneficiary countries Consortium partners Federal Republic of Germany (Federal Foreign Office and ZUG) National, regional, international communities and organisations 	<ul style="list-style-type: none"> Assistance/communications/liaison Reporting/participation Project implementation planning and on-ground implementation Negotiations and reporting
<p>Internal</p> <ul style="list-style-type: none"> Senior Leadership Team Climate Change Resilience Programme staff Other SPREP Technical Programmes Governance and Operations 	<ul style="list-style-type: none"> Briefings/reporting/communications/participation Guidance on internal operational processes e.g. procurement, project budget preparations, payments, etc. Collaboration and coordination

Level of Delegation

The position holder:

- Lead the implementation of project activities under the supervision of the Climate Change Adaptation Adviser and in collaboration with consortium partner and national partners.
- Support oversight of project budget and spending.
- Can seek opportunities for collaboration with guidance from Climate Change Adaptation Adviser for own work area

Person Specification

This section is designed to capture the expertise required for the role at the 100% fully effective level (this does not necessarily reflect what the current jobholder has). This may be a combination of knowledge / experience, qualifications or equivalent level of learning through experience or key skills, attributes or job specific competencies.

Qualifications

Essential

1. Master degree in climate change, environmental engineering/Science/Management, or other relevant discipline OR a Bachelor degree in lieu, with applied relevant work experience in excess of the minimum required work experience.

Knowledge and Experience

Essential	
2.	At least 10 years extensive experience in loss and damage research and data analysis, development of a loss and damage methodology, case study development, coordination of national and regional engagement on loss and damage, and other related activities including through projects in the Pacific region or in small islands developing states.
3.	Demonstrated knowledge and experience of: <ul style="list-style-type: none"> a) Climate change and environmental issues and challenges in the Pacific Island region. b) Climate change international agreements e.g. UNFCCC, Paris Agreement and relevant regional frameworks e.g. FRDP, 2050 Strategy. c) National and community structures and protocols in the Pacific island's region.
4.	Expert knowledge of climate change loss and damage particularly non-economic loss and damage and the challenges in addressing loss and damage in Pacific SIDS.
5.	Excellent knowledge of the Pacific Island's region, ability to work and collaborate within a multi-disciplinary and multi-cultural team environment as well as excellent experience in establishing and maintaining effective relationships and working with a diverse group of people including different levels of government, NGOs, and other stakeholders.
6.	Excellent writing and verbal communications in English, analytical and reporting skills and extensive experience in strategic and high-level reporting to diverse audiences particularly in the Pacific.
7.	Excellent project management and leadership experience including the development of funding proposals, design and delivery of integrated work programme activities across diverse programmes, monitoring and evaluation of performance, resource management as well as a good understanding of synergies and inter-linkages across the Secretariat's regional and organisational priorities

Key Skills/Attributes/Job Specific Competencies

The following levels would typically be expected for the 100% fully effective level:

Expert level	<ul style="list-style-type: none"> • Climate change-induced loss and damage issues in Pacific SIDS and relevant key agreements and conventions • Research, analytical and writing skills • Communications and interpersonal skills • Strategic leadership and planning skills • Project management
Advanced level	<ul style="list-style-type: none"> • Negotiations at an international level • Relationship management • Consultant management • Environmental issues in the Pacific Islands region
Working Knowledge	<ul style="list-style-type: none"> • Financial reporting • Conservation and biodiversity • Gender Equity, Disability and Social Inclusion (GEDSI)
Awareness	<ul style="list-style-type: none"> • SPREP Strategic Plan • SPREP Work Programmes • SPREP Performance Implementation Plan • Organisational values

Key Behaviours

All staff are expected to uphold SPREP's Organisational Values and Code of Conduct which are Key Behaviours forming part of Performance Development:

- Environmental Leadership
- Service Delivery
- Valuing our People
- Integrity

Change to job description

From time to time, it may be necessary to consider changes in the Job Description in response to the changing nature of our work environment– including technological requirements or statutory changes. This Job Description may be reviewed as part of the preparation for performance planning for the annual performance cycle or as required.

C. REMUNERATION PACKAGE – TERMS & CONDITIONS

Duty Station: Apia, Samoa.

Duration: Appointment is for a term up to December 2029. There is no expectation of renewal at the end of contract as this is a project specific position.

Salary: Salary is denominated in International Monetary Fund Special Drawing Rights (SDRs). Remuneration for this post falls within Band 12 of SPREP's salary scale. Starting salary will be SDR41,822. This is equivalent to Samoan Tala is SAT\$159,604 per annum. Upon confirmation of probation, salary will be adjusted to SDR47,049 which is equivalent to SAT179,554 per annum. All positions have been evaluated to reflect the level of responsibilities and level of experience and qualifications required.

Cost of living differential allowance (COLDA): A Cost-of-Living Differential Allowance of SDR5,233 will be paid to the successful candidate. The current equivalent in Samoan Tala is SAT\$19,970. Cost-of-living differential allowance reflects the comparative cost of living difference between Suva and Apia. This allowance is reviewed periodically based on data determined by an independent reviewer.

Adjustments: Salaries and allowances for internationally recruited staff are paid in Samoan Tala and adjusted every month based on the monthly average in the value of the SDR relative to the Samoan Tala (SAT) at the time the salary payment is processed. SDR movement however is limited to within 5% above or below a reference point set annually. Remuneration is paid monthly in SAT equivalent.

Term: For staff recruited from outside Samoa, the term begins from the day the appointee leaves their home to take up the appointment. The offer for appointment is confirmed only upon receipt of satisfactory medical examination including full vaccination against COVID-19, a clean police report, certified official documents including qualifications. The confirmation of appointment is subject a 6-month probationary period.

An appointment is terminated by (i) completion of term of contract (ii) one month's notice by either party (iii) without notice by either party paying one-month salary in lieu of notice or (iv) dismissed with or without notice as a disciplinary measure.

Performance Reviews: Annual performance assessments will be based on the Secretariat's Performance Development System.

Retirement Age: SPREP's retirement age is set at 65 years.

FOR STAFF RECRUITED FROM OUTSIDE SAMOA, THE FOLLOWING APPLIES:

Relocation Expenses: SPREP will meet certain appointment and termination expenses for staff recruited from outside Samoa, including transport and accommodation en route for the appointee and accompanying dependant(s) between point of recruitment and Apia, and return, by the shortest and most economical route. This includes:

- economy class airfares;
- reasonable cost of packing, insuring, shipping and transporting furniture, household and personal effects on a 20ft container; and,

- up to 20 kilos of excess baggage each for the appointee and family.

Establishment Grant: A lump sum of SDR1,100 is payable upon taking up appointment and arrival in Apia. This is currently equivalent to SAT4,198.

Temporary Accommodation and Assistance: On arrival in Apia, the appointee and dependant(s) are entitled to temporary accommodation at a suitable hotel or other fully furnished accommodation for up to 6 working days. The appointee will be assisted to settle into Apia. This will include help in finding suitable rental accommodation.

Privileges and Immunities: SPREP remuneration is tax-free for non-citizens or non-residents of Samoa, including duty-free importation of household and personal effects which have been owned and used by them for no less than six months, within 6 months of taking up appointment.

FOR ALL INTERNATIONALLY RECRUITED STAFF, THE FOLLOWING APPLIES:

Education Allowance: Education expenses may be reimbursed against actual receipts for dependent children, to cover up to 75% of the actual costs, as stipulated under SPREP's Education Allowance policy. Currently the allowance is up to a maximum of SAT15,600 per annum per dependent child, with an overall maximum of SAT46,800 per annum per family of 3 or more eligible children.

School Holiday Travel: One return economy class flight each year between the place of education (taken to be recognised home) and Apia by (i) each dependent child being educated outside Samoa or (ii) the staff member or spouse to visit the child, providing the journey is not made within the final 6 months of the contract.

Family Leave Travel: Return economy class airfares between Apia and the recognised home for the staff member and dependants after completing 18 months of service for 3-year contracts providing no travel is undertaken within the final 12 months of the contract.

Housing Assistance: Internationally recruited staff shall receive housing assistance of 75% of the typical rent payable in Samoa for expatriate executive furnished housing. The current rate is SAT2,850 per month. This assistance shall be reviewed annually and adjusted on relative movement in the local rental market.

Security Assistance: Security-related expenses may be reimbursed against actual receipts up to SAT\$2,400 per annum as stipulated under SPREP's Security Assistance policy.

Repatriation/Gratuity allowance: The appointee is entitled to a repatriation allowance equivalent to two week's salary, upon successful completion of contract, provided the contract is not extended or renewed. For project positions, upon successful completion of the project.

Annual Leave: 25 working days a year (up to a maximum accumulation of 50 days).

Sick Leave: 30 working days a year (up to a maximum accumulation of 90 days).

Other Leave: Provisions also exist for maternity, compassionate, paternity, examination and special leave (without pay).

Duty Travel: SPREP meets travelling expenses at prescribed rates necessarily incurred by staff required to travel away from Apia on official business.

Life and Accidental Death and Disability Insurance: All employees are covered by SPREP's 24 hour Life and Accidental Death and Disability Insurance Policy.

Medical Benefits: All employees and their dependants are entitled to have all reasonable medical, dental and optical expenses met, under the terms and conditions of the existing SPREP Medical Insurance.

Superannuation: All employees are required to contribute to the Samoa National Provident Fund. An expatriate internationally recruited staff member has the option to participate in the local Superannuation Fund or nominate another recognised Fund in their recognised home for their superannuation. SPREP will pay the minimum legal requirement of basic salary to the Samoa National Provident Fund or another approved nominated Fund. For Samoa, this is currently 10%.

Learning and Development: Learning and development opportunities will be based on the approved SPREP Performance Development System and individual Performance Development Plans.

Definitions:

'Dependent' means the spouse and financially dependent children of an employee.

'Dependent child' means an employee's unmarried, financially dependent, natural or legally adopted child who is:

- under the age of 16 years; or
- under the age of 19 years if undertaking full-time study at a secondary school; or
- under the age of 25 years if enrolled and undertaking full-time study at a university or other tertiary institution; or
- mentally or physically incapacitated.

'Expatriate' means an internationally recruited staff member, who is not a citizen or permanent resident of Samoa, and who resides in Samoa only by virtue of employment with SPREP.

Equal Opportunities: SPREP is an Equal Opportunity Employer. Men and women are equally eligible for all posts in SPREP.

General: Appointment will be under the terms and conditions of SPREP's Staff Regulations, a copy of which will be made available to the successful applicant.

D. ADMINISTRATIVE INFORMATION

ESSENTIAL: Applications should include:

1. Completed Application Form – can be downloaded from the Employment Section of our website (*you are required to complete in full all areas requested in the Form, particularly the Statements to demonstrate you meet the criteria – DO NOT refer us to your CV. Failure to do this will mean your application will not be considered*);
2. A detailed Curriculum Vitae.

Applications that do not complete the correct SPREP Application Form and submit all the requirements stated above will not be considered.

Submitting applications:

- a) **BY EMAIL:** (*MOST PREFERRED OPTION*) Subject matter to be clearly marked “**Application for Project Manager – BOLD Response Project**” and send to recruitment@sprep.org

OR

- b) **BY POST OR FAX:** Application to be addressed and sent to: The Director General, SPREP, P.O. Box 240, Apia or fax number (685)20231 and clearly marked “**Application for Project Manager – BOLD Response Project**”

More Information on SPREP and its work in the region can be found on the SPREP website www.sprep.org

For further enquiries, contact Olivia Hogarth on telephones (685) 21929 ext 285 or Email: oliviah@sprep.org

Closing date: Friday 25 July 2025: Late applications will not be considered.

SPREP is an Equal Opportunity Employer
